

Essential	Desirable
Knowledge and Experience	
<p>Experience of developing and maintaining key relationships with clients/ businesses and Trusts.</p> <p>Confident in the use of social media such as Twitter, Facebook, Instagram</p> <p>Proven experience and a track record of generating income through client relationships, foundations, trusts, events or other funding bodies.</p> <p>Experience in marketing, public relations, events, advertising, sales and finance.</p>	<p>A good knowledge and understanding of the charity sector funding environment and available income streams.</p> <p>Experience in networking across a wide range of businesses and organisations.</p> <p>Understanding the range of fundraising methods:</p> <ul style="list-style-type: none"> • Corporate • Trust and statutory fundraising • Legacy <p>Experienced in use of Microsoft</p> <p>Knowledge of issues/ challenges for children with SEND</p>
Skills and Personal Qualities	
<p>Strong communication and interpersonal skills and the ability to tailor communication to different audiences.</p> <p>Highly organised and self-motivated.</p> <p>Excellent time management skills with the ability to prioritise own workload, work under pressure and meet targets and deadlines with very little supervision.</p> <p>Excellent IT skills including Microsoft Word, Excel, Outlook and PowerPoint.</p> <p>Proactive attitude and passion for fundraising to make a difference to Springboard.</p> <p>Empathy and understanding of the needs of Springboards families.</p> <p>The ability to motivate others and work as part of a team</p> <p>Creativity, imagination and an entrepreneurial attitude towards fundraising</p> <p>High level of integrity and discretion</p>	<p>Financial awareness with the ability to monitor income against targets</p>
Qualifications and other requirements	
<p>The post is subject to the successful candidate obtaining an enhanced DBS clearance.</p> <p>Driving licence and access to vehicle (insured for business use)</p>	<p>A qualification or experience in marketing, media or business may also be helpful</p> <p>Current child protection training and certificate</p> <p>Committed to further training and personal Development</p>